

**YOU WILL NEED TO COME INTO OUR OFFICES TO DRAFT OUT
YOUR FREE WILL**

***LAST WILL
AND
TESTAMENT***

OF

(*ID.NO.* _____)

prepared by

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**SHOBHANA DEVI DOOKEN
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ATTORNEYS AT LAW

Est. since 2000

WILL DRAFTING

1. **Your Will Drafting** is vitally important. And more than just a Will, you will need an **Inventory** of Particulars on your Life & Style
2. Your Personal records of your belongings & details **of your assets & possessions**.
3. Your children or dependents will be in **the Dark without your Inventory**.
4. All information with regards to your properly drafted Will. So, its Vitally important to draw up and record and safe keep of the important information and assets.

So please assess yourself and cover adequately your life insurance to take care OF YOUR ASSETS. (you can take out adequate life cover with any reputable insurance)

Lets breakdown

1. **Personal Details**

Last Will and Testament held with: _____

ID Number: _____ Passport Number: _____

Income Tax number: _____ Details of tax consultant: _____

2. **Your Property / ies:**

Home Loan is with: _____

Account Number: _____

Details regarding any lease agreement/s: _____

Household content insurance: _____

Municipal water & electricity account number: _____

Managing agent: _____

Account number: _____

Security (company name) : _____

Account Number: _____

Other:

3. **Your Cars:**

Car make / s: _____

Registration Number: _____

Car is financed with: _____

Account Number: _____

Car Insurance: _____

Policy Number: _____

Car tracking system: _____

Account Number: _____

Note for additional car, attach a list showing details thereof.

4. Banking and Financial products

Bank Name: _____
 Banker name: _____
 Contact Number: _____
 Off-shore accounts (company name): _____
 Account number: _____
 Bank Name: _____
 Banker name: _____
 Contact Number: _____
 Off-shore accounts (company name): _____
 Account number: _____

Investments:

Company name: _____
 Type: _____
 Account No: _____
 Advisor's Details: _____
 Company name: _____
 Type: _____
 Account No: _____
 Advisor's Details: _____

Cryptocurrencies (bitcoin, eBucks, gaming tokens etc.):

Company Name: _____
 Username: _____
 Company Name: _____
 Username: _____

Life Insurance and short-term insurance:

Company name: _____
 Type: _____
 Account No: _____
 Advisor's details: _____
 Company name: _____
 Type: _____
 Account No: _____
 Advisor's details: _____

Pension funds, retirements annuities and provident funds:

Company name: _____
 Type: _____
 Account no: _____
 Company name: _____
 Type: _____
 Account no: _____

Financial advisor name:

Financial advisor name: _____
 Contact number: _____

Other: _____

Medical Aid:

Company name: _____

membership number: _____

Dependents name's &

details: _____

5. Your Business Interests:

Business Name /s: _____

Registration number/s: _____

Contact person
(partners/managers/shareholders): _____

Accountant name: _____

Contact details: _____

Business bank/s name: _____

Account no/s: _____

Personal banker name: _____

Personal banker contact details: _____

Specific notes regarding your business interests:

Details on intellectual property rights (copyright):

6. Foreign Assets

Location and details of foreign assets: _____

Contact person: _____

Location and details of foreign assets: _____

Contact person: _____

7. Your firearms

Make and serial no: _____

Location of firearm license: _____

Make and serial no: _____

Location of firearm license: _____

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8. Your Digital Life**Cell phone account/s:**

Service provider: _____

Account no: _____

Additional info: _____

Service provider: _____

Account no: _____

Additional info: _____

Landline account/s:

Service provider: _____

Account no: _____

Additional info: _____

Laptop/s:

Make & model: _____

Username: _____

Tablet/s:

Make & model: _____

Username: _____

Other devices:

Make & model: _____

Username: _____

Social media (Facebook, Twitter, Pinterest, LinkedIn etc.):

Company name: _____

Username: _____

Company name: _____

Username: _____

Email account/s:

Company/Software name: _____

Username: _____

Company/Software name: _____
 Username: _____

ADSL/ Internet:

Company name: _____
 Account number: _____
 Specific notes: _____

Online TV subscriptions (Netflix, Showmax):

Company name: _____
 Account number: _____
 Specific notes: _____

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Company name: _____
 Account number: _____
 Specific notes: _____

Other online subscriptions:

Company name: _____
 Account/membership number: _____
 Specific notes: _____

Company name: _____
 Account/membership number: _____
 Specific notes: _____

9. Lifestyle

Subscriptions	name	account no	membership no
SABC/DSTV	_____	_____	_____
GYM	_____	_____	_____
Magazine/s:	_____	_____	_____
Professional associations:	_____	_____	_____
Union memberships:	_____	_____	_____
Club memberships:	_____	_____	_____

Subscriptions	name	account no	membership no
Donations/Religious contributions	_____	_____	_____
Other:	_____	_____	_____
Other:	_____	_____	_____
Other:	_____	_____	_____

Alarm / Security

Company name: _____
 Account number: _____

Domestic helper:

Name: _____
 Contact Number: _____
 UIF Details: _____

Gardener:

Name: _____

Contact Number: _____

UIF Details: _____

Timeshare:

Company: _____

Managing agent: _____

Account no/ description: _____

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Other Liabilities:

Description: _____

Amount: _____

Contact person and details: _____

Description: _____

Amount: _____

Contact person and details: _____

Other:

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10. Important documents inventory:**Note or location of original documents**

	ORIGINAL SIGNED WILL	
	IDENTITY DOCUMENTS	
	PASSPORT	
	MARRIAGE CERTIFICATE	
	BIRTH CERTIFICATE	
	ANTENUPTIAL CONTRACT	
	CERTIFICATE OF REGISTRATION OF CUSTOMARY MARRIAGE	
	DIVORCE ORDER	
	TRUST DEED/S	
	COMPANY REGISTRATION DOCUMENTS	
	FINANCIAL STATEMENT	

	TITLE DEEDS	
	LEASE AGREEMENTS	
	CAR REGISTRATION DOCUMENTS	
	SHORT TERM INSURANCE POLICY DOCUMENTS	
	LIFE ASSURANCE POLICY DOCUMENTS	
	INVESTMENT SCHEDULES/ POLICY DOCUMENTS	
	FIREARM LICENSE/ S	